

OLYMPIA  [®]

OPERATING INSTRUCTIONS

CM 1846 S- F

Contents

1	Basic Features / General Description	4
1.1	Description of cash register parts	4
1.2	Basic features	4
1.3	Display header.....	5
1.4	Display footer	5
1.5	Control lock position.....	5
1.6	Clerk key system.....	5
1.7	Manager system	6
2	Reset System, Machine Initialization	7
2.1	System reset	7
2.2	Warm start	7
3	Keyboard Description.....	8
3.1	Keys	8
3.2	Default key assignment.....	9
3.2.1	Basic level	9
3.2.2	Level 1	10
3.2.3	Level 2.....	10
4	General Information on Cash Register Installation and Operation.....	13
4.1	Positioning the cash register.....	13
4.2	Electrical connections	13
4.3	Cleaning the cash register	13
4.4	Changing the paper roll in the printer	13
5	Cash Register Operation – Sales Transaction	14
5.1	Registrations in departments	14
5.1.1	Departments with divisible quantity with calculation	15
5.2	Registration using PLU numbers	15
5.2.1	PLU registration with divisible quantity with calculation.....	16
5.2.2	Registering a PLU with weight barcode, data input via keyboard.....	17
5.3	Mixed registration – multiplication.....	17
5.4	Tender media keys (method of payment).....	17
5.4.1	Payment by cash.....	18
5.4.2	Payment by cheque (check).....	18
5.4.3	Mixed payment.....	19
5.5	Payment in foreign currencies	19
5.6	Correcting registrations.....	20
5.6.1	(CLR) Clear	20
5.6.2	Cancelling the last item – EC (immediate error correction)	20
5.6.3	Cancelling an item already registered – Void	21
5.6.4	Cancelling all the registrations – Void.....	22
5.7	Discounts, surcharges, returns (refunds) in registrations	22
5.7.1	Trade surcharge/discount in % on single items (entire receipt):.....	22

5.7.2	Absolute surcharge/discount on single items (entire receipt)	22
5.7.3	Retour (refunds)	23
5.8	Transactions without registration (receive on account, paid out, etc.)	23
5.8.1	"No Sale" function	23
5.8.2	Received on account.....	23
5.8.3	Paid out	24
5.9	Additional information	24
5.9.1	Informative PLU price display	24
5.9.2	Printing a duplicate receipt.....	24
6	Cash Register Operation – Tracking System	25
6.1	Opening and closing tracks	25
6.2	Transferring and separating tracks	26
6.2.1	Transferring selected items from one track to another	26
6.3	Part payment, total payment of a track, paying several tracks	27
6.3.1	Part payment of a track	27
6.4	Track correction	28
6.5	"Ticket type", "Order type", kitchen printer system	28
	System 1 (ticket type)	28
	System 2 (order type)	29
	System 3 (kitchen printer).....	29
6.6	Printing an additional business receipt	29
6.7	Compiling and printing cooking codes on the kitchen printer	30
6.8	Change of clerks	31
6.9	Other features	31
6.9.1	Printing a copy of the receipt.....	31
6.9.2	Returning items to another clerk	31
6.9.3	Changing tender media after printing receipt.....	31
6.9.4	Working with two connected cash registers (option).....	32
7	Stock PLU, Stock Counter Adjustment, Linking PLU Stock.....	32
7.1	Addition of inventory stock.....	32
7.2	Deducting inventory stock.....	32
8	Overview of X-reports, Z-reports	33
8.1	Report overview	33
9	Error Messages (Error Codes)	35
10	Training Mode.....	38
11	Plug-in Peripherals, Software Updates	38

This is a “Table of Contents preview” for quality assurance

The full manual can be purchased from our store:

<https://the-checkout-tech.com/manuals/olympia/CM-1846 S-F operating manual.html>

And our free Online Keysheet maker:

<https://the-checkout-tech.com/Cash-Register-Keysheet-Creator/>

[HTTPS://THE-CHECKOUT-TECH.COM](https://THE-CHECKOUT-TECH.COM)